

Cambridge Public Library
Board of Library Trustees
December 17th, 2015
Minutes

A regular meeting of the Board of Library Trustees was held on December 17th, 2015 at 6:30 PM in the Trustees' Room, 449 Broadway. The following members of the Board of Library Trustees were present:

- Janet Axelrod
 - William Barry
 - Karen Kosko
 - Patricia Payne
 - James Roosevelt
 - Nancy Woods
- Also present:
- Susan Flannery, Director of Libraries
 - Tarryn Guarino, Executive Assistant

Minutes from the November 23rd meeting were approved.

Correspondence was acknowledged from Shara Drew, Julia Quincy and Diane Carty.

Old Business:

- Ms. Flannery gave an update on the transition to self-checkout and the accommodations for those who cannot or choose not to use self-checkout. The change has created great workflow modifications for staff. The Board discussed more PR for patrons to let them know about the positive impact of self-checkout for staff, and the upcoming auto-sorter.

New Business:

- Ms. Flannery updated the Board on the search process for the Director position, and she reviewed a list of deliverables / projects she will complete before leaving.
- Ms. Flannery updated the Board on Personnel statistics from this past year.
- Ms. Flannery asked for feedback on the FY17 budget and reviewed top budget requests from managers, which include handicapped accessible doors systemwide and RFID for Central Square Branch. The Board discussed requesting a feasibility study to develop program needs for a new Central Square Branch.
- Ms. Flannery gave a brief report on the summer Book Bike program, in which the Library participated. 2600 books were given away in 5 parks across the City.

There being no further business the meeting was adjourned.

Respectfully submitted,

Nancy Woods, Secretary